

PharmD Cover Letter Sample

Terri Davidson

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Mark Morales
McConnell Pharmacy
123 Business Rd.
Business City, CO 54321

Dear Mr. Morales:

Upon learning of your opening for a Retail Pharmacist, I felt compelled to submit my resume for your consideration. As a highly skilled and accomplished pharmacist with comprehensive experience managing daily operations, collaborating with pharmacy teams, and ensuring optimal levels of patient service and support, I am prepared to significantly contribute to McConnell Pharmacy's goals in this position.

My background includes more than nine years of experience and success in fast-paced, customer-oriented retail pharmacy environments. From communicating effectively with cross-functional staff and responding to customer inquiries to driving quality assurance and counseling patients on medication usage and side effects, I excel at prioritizing tasks, collaborating with multidisciplinary teams, and enforcing effective communication and organizational procedures to optimize pharmacy efficiency.

My enclosed curriculum vitae highlights my experience and accomplishments to date, some of which include:

- Performing day-to-day retail pharmacy functions—including patient advisement, order processing, stock maintenance, records management, and regulatory compliance—while dispensing an average of 275 prescriptions each day and supervising 5 technicians for Walgreen's Pharmacy in Jacksonville.
- Counseling patients and answering their questions regarding prescription and OTC medications.
- Identifying areas for improvement to ensure maximum productivity and improved pharmacy performance.
- Possessing a steadfast commitment to providing unparalleled honesty, integrity, accuracy, and professionalism.
- Demonstrating a rock-solid work ethic and a dedication to exceptional customer service.

My skills in retail pharmacy operations have been finely honed, and I am confident my strengths and achievements will render me an immediate asset to your team at McConnell Pharmacy. The opportunity to offer more insight into my qualifications would be appreciated. Thank you for your consideration, and I look forward to speaking with you soon.

Sincerely,

Terri Davidson