



Conduct Code Incident Report

Referrals to the Conduct Committee may be submitted by any person(s) or group who witness or have a valid reason to suspect a violation of the Conduct Code. Please submit completed form to Director of Student Affairs within 30 days of incident.

STUDENT INFORMATION:

Campus/Location: _____ **Program:** _____

Name of Student/Applicant: _____ **Date:** _____

Home Address _____

Phone _____ **Email** _____

REPORTING INDIVIDUAL'S INFORMATION:

Campus/Location: _____ **Program/Department:** _____

Name of Faculty/Associate/Student/Other: _____

Title: _____

Phone: _____ **Email** _____

DESCRIPTION OF INCIDENT:

Location of incident: _____ **Date:** _____ **Time:** _____

Name and contact information of Individuals involved in incident: _____

Phone _____ **Email** _____

Please describe the incident, in detail, using factual information and specific, concise, objective language. Include the specific violation (refer to the Code). Please include all supporting documentation and additional sheet(s) of paper if necessary.