



Doctor of Pharmacy APPE Schedule

PLEASE PRINT CLEARLY

Student Name:

ID#:

In the second and third professional year of the Doctor of Pharmacy curriculum, students will be divided into groups and assigned to six-week APPE blocks during both the Fall and Spring semesters. Because you will not be actively engaged for the entire semester due to the APPE schedule, the Doctor of Pharmacy program must be treated as a program offered in modules during that time. Under federal TIV financial aid regulations, for all programs offered in modules, a student is considered to have withdrawn for Title IV purposes if the student ceases attendance at any point prior to completing the payment period or period of enrollment, unless the school obtains written confirmation from the student at the time of the withdrawal that he or she will attend a module that begins later in the same payment period or period of enrollment. In addition, a student is considered to have withdrawn from the program if the student is not scheduled to begin another course within the payment period or period of enrollment for more than 45 calendar days after the end of the module the student ceased attending, unless the student is on an approved leave of absence. Please complete and sign either Option 1 or Option 2 below.

OPTION 1 – INTENT TO RETURN WITHIN 45 CALENDAR DAYS

By signing below, you are acknowledging that you have not withdrawn and do intend to return to school on _____ to complete your APPE block as a regular student. You also acknowledge that if your plans change prior to the return date stated above, you will notify the University immediately.

Student Signature

Date

OPTION 2 – FINANCIAL AID APPROVED LEAVE OF ABSENCE REQUEST

By signing below, I request to be placed on a Financial Aid Approved Leave of Absence because I will not begin my APPE block for more than 45 calendar days. I intend to return to school on _____ to complete my APPE block as a regular student. I agree that if my plans change prior to the return date stated above, I will notify the University Immediately.

I also understand the following conditions of my Financial Aid Approved Leave of Absence:

- ▶ My Leave of Absence may not exceed a total of 180 days in any 12-month period
- ▶ If I fail to return to school as planned I will be withdrawn from the program and subject to a Return to Title IV calculation, using my withdrawal date as the date that I began my Leave of Absence.
- ▶ One possible consequence of not returning from my Leave of Absence as planned is that my grace period for a Title IV program loan might be exhausted.

Student Signature

Date

University Approvals:

Program Dean Signature

Date

Financial Aid Officer Signature

Date